



ITpreneurs' ITIL Blended Service Offerings and Agreements Course

Mastering ITIL Intermediate courses requires IT professionals to obtain a great insight into the ITIL body of knowledge and to learn how to apply this in real life.

ITpreneurs' blended Service Offerings and Agreements (SOA) training course uses an optimal mix of training methods to achieve this result in a way that is most convenient, effective, and economical to learners.

Learners obtain the “**knowing**” component of the course by completing 10 hours of self-paced e-learning in their own time and at their own pace.

After completing the e-learning component of the course, the program taps into the natural strengths of the classroom. In 2.5 days, learners are provided with a safe environment where they can learn to “**apply**” their knowledge through a combination of case studies, assignments, and role plays.

Thinking beyond the traditional classroom “box” and presenting students with an optimal mix of learning methods



ITL9332-B
ITL9332-VC-B
Blended
ITIL® Service
Offerings and
Agreements
Capability Course

Certificate:
ITIL® SOA Capability
Duration:
2.5 days (virtual)
classroom
10-hours self-paced
e-learning
Course Delivery:
(Virtual) Classroom
E-learning
Languages:
English
Credits:
4 Credits to ITIL
Expert
PMI® PDUs:
30

Course Description

This ITIL Intermediate course immerses learners in the practical aspects of the ITIL Service Lifecycle and processes associated with the Service Offerings and Agreements of services. The main focus of this course is on operational-level process activities and supporting methods and approaches to execute these processes in a practical, hands-on learning environment.

This course uses an optimal mix of learning methods to provide learners with the most effective way to build their ITIL knowledge with respect to Service Offerings and Agreements and to apply this knowledge in real life. Learners can complete e-learning modules on their own time to build their knowledge and then participate in interactive classroom or virtual classroom sessions to apply this knowledge in practice.

Audience

The Service Offerings and Agreements Capability course will be of interest to:

- Individuals who have their ITIL Foundation certificate and want to pursue the Intermediate and Advanced level ITIL certifications.
- Individuals and/or operational staff who require a deep, practical understanding of the Service Offerings and Agreements processes and how they may be used to enhance the quality of IT service support within an organization. For example, operational staff involved in Service Portfolio Management, Service Catalogue Management, Service Level Management, Demand Management, Supplier Management, Financial Management, and Business Relationship Management.
- IT professionals involved in IT Service Management implementation and improvement programs.
- Typical roles, including (but not restricted to) IT professionals, IT/business managers, IT/business process owners, and IT practitioners.

Learning Objectives

On completing this course, the learner will gain competencies in:

- Understanding Service Management as a practice and how the processes within Service Offerings and Agreements support the Service Lifecycle.
- Knowing the important role of Service Offerings and Agreements in service provision and understanding how the in-scope processes interact with other Service Lifecycle processes.
- Comprehending the activities, methods, and functions used in each of the Service Offerings and Agreements processes.
- Knowing how to apply Service Offerings and Agreements processes, activities, and functions to achieve operational excellence.
- Measuring Service Offerings and Agreements performance.
- Understanding the importance of IT security and how it supports Service Offerings and Agreements.
- Understanding technology and implementation requirements in support of Service Offerings and Agreements.
- Comprehending the challenges, Critical Success Factors, and risks related to Service Offerings and Agreements.

Practical Information About the Course

- A maximum of 18 people can attend this course with 1 instructor; more students require a second instructor.
- Learners have to provide their ITIL certificate numbers before the start of the course.
- Learners are expected to complete the e-learning modules before joining the classroom/virtual classroom sessions as the classroom sessions build upon the knowledge provided in the e-learning modules.
- Classroom/virtual classroom sessions run from 08:00 – 5:00 on days 1 and 2. The third day ends at 12:00.
- After the classroom sessions, there is one more e-learning module to complete; this is the exam preparation module.
- The exam is not part of the course and can be scheduled at a time and date convenient to the students.
- The e-learning modules and virtual classroom environment require a high-speed Internet connection, Internet Explorer 7.0 or higher, a headset, and a microphone.



Course Factsheet

- The instructor is available throughout the program to support learners with their e-learning modules. The instructor can be reached via telephone or e-mail.

Prerequisites

Candidates for this course must:

- Hold an ITIL Foundation certificate (holders of Foundation certificate from an earlier version of ITIL , e.g.: ITIL v2, must pass the current ITIL Foundation exam before attending this course)
- There is no minimum mandatory requirement but 2 to 4 years' professional experience working in IT Service Management is highly desirable.
- It is also strongly recommended that candidates:
 - Can demonstrate familiarity with IT terminology; understanding the context of Service Offerings and Agreements management in their own business environment is strongly recommended.
 - Have exposure working in the Service Management capacity within a service provider environment, with responsibility emphasizing at least one of the following management processes:
 - Service Portfolio Management, Service Catalogue Management, Service Level Management, Demand Management, Supplier Management, and Financial Management
- It is recommended that candidates be familiar with the guidance detailed in the ITIL Service Lifecycle Practices core publications prior to attending training for this certification.
- It is recommended that students should complete at least 12 hours of personal study by reviewing the syllabus and the associated areas of the ITIL Service Management Practice core guidance, particularly the Service Strategy and Service Design publications, in preparation for the examination. The syllabus can be downloaded from: <http://www.itil-officialsite.com/Qualifications/ITILQualificationLevels/ITILIntermediateLevel.aspx>

Course Learner Material

- Learners receive a copy of the classroom presentation material, practice exam, case study, homework, and assignments.
- Learners receive a PDF with additional course reference material (about 600 pages). This material is formatted for an e-reader/iPad/computer, allowing students to read it as an e-book.
- Learners receive a login and password for the e-learning modules a few weeks before the (virtual) classroom course starts. The e-learning materials are available for 2 years after completion of the course.

About the Examination

- Evidence of ITIL Foundation certificate or and completion of the Service Offerings and Agreements Capability course from an Accredited Training Provider is required to sit for the exam.
- The exam is a closed-book exam with eight (8) multiple-choice, scenario-based, gradient-scored questions.
- The exam duration is a maximum of 90 minutes for all candidates in their respective language (candidates sitting the examination in a language other than their first are allowed a maximum of 120 minutes and the use of a dictionary).
- Each question has 4 possible answer options; one that is worth 5 marks, one that is worth 3 marks, one that is worth 1 mark, and one that is a distracter and receives no marks.
- The pass score is 28/40 or 70%.

Credits

- On successfully passing the ITIL Service Offerings and Agreements Capability exam, the student will be recognized with 4 credits in the ITIL Qualification scheme.
- Project Management Institute – Professional Development Units (PDUs) = 30



Course Factsheet

Agenda:

E-Learning	(Virtual) Classroom			E-Learning
	Day 1	Day 2	Day 3	
6 hours of self-paced, instructor-supported e-learning	Service Management	Service Level Management	Financial Management	4 hours of self-paced, instructor-supported e-learning
	Service Portfolio Management	Demand Management (incl. 15-min RECAP)	Business Relationship Manager	
	Service Catalogue Management	Supplier Management (incl. 15-min RECAP)	Roles and Responsibilities	
	Lunch			
	Service Level Management	Financial Management		
		Homework (review of day's material)		
	Homework			

ITpreneurs Training Material Accreditation Status



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